

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

MARCH 28, 2017

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Dr. Critelli, Board President, at 7:00 P.M.

A. ROLL CALL

Dr. Critelli - President	Mr. Grant – 7:01 P.M.	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis - absent
Mrs. George	Mr. Zambrano	Rev. Bennett

Administrator's Present

Dr. Salvatore	Dr. Freeman	Mr. Genovese
Mrs. Valenti	Dr. Dudick	

Also Present

Bill Pappalardo, JBA Architecture & Consulting, LLC

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Dr. Critelli, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are

C-1. **STATEMENT TO THE PUBLIC (continued)**

available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of February 21, 2017
- Executive Session Meeting minutes of February 21, 2017
- Regular Meeting minutes of February 22, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 FEBRUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 January Transfers as listed be approved for the month ending February 28, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 29, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - FEBRUARY 28, 2017**

I recommend the Board approve the Board Secretary's Reports for the month ending February 28, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - FEBRUARY 28, 2017**

I recommend the Board approve the Reports of the Treasurer for the month ending February 28, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 29, 2017

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – FEBRUARY 15 - 28, 2017 AND MARCH 1 - 29, 2017 FOR CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the February 15 - 28, 2017 and March 1 - 29, 2017 for Christ the King and Laura Widdis, (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – FEBRUARY 15 - 28, 2017 AND MARCH 1 - 29, 2017 EXCLUDING CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the February 15 - 28, 2017 and March 1 - 29, 2017 excluding Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2017**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2017**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENT'S REPORT

PRESENTATION

Bill Pappalardo from JBA Architecture & Consulting gave a presentation and overview to the Board regarding the Historic High School renovations under Phase 2. Some of the highlighted items reviewed were the new greenhouse, the warming kitchen, science lab, lockers, and bleachers in the gym as well as some aesthetic issues such as copper colored down spouts. There will be a second egress created for the cafeteria. Additionally, eight (8) more parking spots will be created and a beautiful alumni library.

1. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS - PARENTS

Nicolas Cuevas Ruiz	Marina Ortiz
Tatiane Machado	Kathryn Angelo
Oscar Hernandez	Wendy Alfaro Rodriguez
Chris Burnett	Jazmine Elliot
Molly Valeska-Leon	Reina Sanchez
Michelle Concepcion	Joboziel Espana Lopez
Reynelda Garcia Martinez	Cynthia Yost
Kasandra Concha-Opazo	Cristina Hernandez Lopez
María Jimenez Garcia	Felicia Canales
Alice Nunes	Andrea Sousa
Cecilia Tamayo	

B) TEACHER OF THE MONTH - FEBRUARY

LINDA DOBEL, Kindergarten Teacher, Lenna W. Conrow School, presented by Dr. Critelli.

C) SUPPORT STAFF OF THE MONTH - FEBRUARY

ANISSA BERRY, Instructional Assistant, Joseph M. Ferraina Early Childhood Learning Center, presented by Dr. Critelli.

2. STUDENT COUNCIL LIAISON'S REPORT

3. SCHOOL PRESENTATION

At the Morris Avenue School, we teach children that they can be anything they aspire to be when they grow up. Throughout their time with us, the students learn about careers through play. Our preschool program focuses on themed play that covers topics such as community, restaurant, hospital and museum. Along with these themes, the students learn the vocabulary, roles, and actions associated with different careers. Knowing about the various careers and playing in roles not only raises their awareness of the different career paths they can pursue but also sets them up for success. Tonight, you will be treated to our students as they share their future aspirations with you through costumes, videos and, of course, music.

Dr. Salvatore reviewed the Agenda with the Board.

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Mr. Zambrano briefed the Board regarding discussions held by members of the Operations and Management Committee. Those items are contained in the agenda under Appendix G-1.

Dr. Salvatore – Out of the 450 points water points tested for lead, only 9 points failed. All were re-tested immediately and eight (8) passed. With regard to the 9th point, the unit was replaced.

Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)

Mr. Covin briefed the Board regarding discussions held by members of the Instruction and Programs Committee. Those items are contained in the agenda under Appendix G-2.

Comments from the Communications/Security Committee Chair (APPENDIX G-3)

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under Appendix G-1.

1. RESOLUTION TO TRANSMIT THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY TO THE COUNTY OFFICE

I recommend the Board approve the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as “the Board”) has submitted a tentative budget to the State of New Jersey on or before March 20, 2017; and

WHEREAS, the Board with County approval will advertise the budget on April 20, 2017 in the legal section of the Asbury Park Press; and

WHEREAS, the tentative budget will be presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 26, 2017; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$97,507,334 of which \$41,439,642 shall be raised by local tax levy; and

WHEREAS, the amount of debt service raised through local tax levy shall be \$463,855; and

WHEREAS, the total budget reflective of all funds shall be \$100,065,879 of which \$41,439,642 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017 - 2018 school year; and

G. GENERAL ITEMS (continued)

1. RESOLUTION TO TRANSMIT THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY TO THE COUNTY OFFICE (continued)

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2017 - 2018 school year at the sum of \$75,000; and

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby submits this Resolution in support of the 2017 - 2018 budget to the County for approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 29, 2017

2. APPROVAL TO GO OUT TO BID

I recommend the Board approve going out to bid for Phase II of the Historic High School renovation project.

3. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

I recommend the Board approve the submission of the grant application for the 2017 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$18,239 for the period July 1, 2017 through June 30, 2018.

4. APPROVAL OF OUT OF SCHOOL TIME OBSERVATION INSTRUMENT

I recommend the Board approve the Out of School Time Observation Instrument utilized for the 21st CCLC After School Program - **APPENDIX G-4**.

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

5. APPROVAL OF TRANSPORTATION AGREEMENT WITH NORTHERN REGIONAL EDUCATIONAL SERVICES COMMISSION

I recommend the Board approve transportation for a Long Branch High School student, ID# 08001755, in foster care in Bergen County, at a cost of \$207.36 per diem for approximately 72 days, total cost not to exceed \$14,929.92. The route is #LOBRAN.

6. APPROVAL TO ESTABLISH F/F KEVIN M. HOY SCHOLARSHIP

I recommend the Board approve the request of the Long Branch Professional Firefighters Local #68 to establish the F/F Kevin M. Hoy Scholarship. The scholarship will be awarded each year to 1 male or female student in the amount of \$1,000, who will be attending a 2 or 4 year college in the fall, is a member of the National Honor Society, has a GPA of 3.5 or better and completion of an essay.

7. APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY18

I recommend the Board approve National Vision Administrators LLC for vision care for FY18 at the rates listed below. This represents a 0% increase over last year. This is the fourth and final year of the rate guarantee which also includes an additional benefit of frames each year.

	7/1/17 - 6/30/18
Single	\$3.71
Employee & Spouse	\$6.68
Employee & Child(ren)	\$6.68
Family	\$9.64

8. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2017-2018

I recommend the Board authorize participation in the Horizon Dental plan for the 2017 - 2018 school year at the rates listed below. This represents a 3.0% change from last year.

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/16 - 6/30/17	7/1/17 - 6/30/18
Single	\$24.80	\$24.99
Employee & Child	\$43.72	\$44.06
Employee & Spouse	\$43.72	\$44.06
Family	\$70.94	\$71.49

G. GENERAL ITEMS (continued)

8. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2017-2018 (continued)

Dental Choice (30)	7/1/16 - 6/30/17	7/1/17 - 6/30/18
Single	\$18.84	\$19.87
Employee & Child	\$36.08	\$38.05
Employee & Spouse	\$36.08	\$38.05
Family	\$61.33	\$64.68

9. APPROVAL TO ACCEPT CHAPTERS 192/193 ENTITLEMENTS FOR THE 2016 - 2017 SCHOOL YEAR

I recommend the Board approve the acceptance of the Chapters 192/193 entitlements for the 2016 – 2017 school year as indicated below:

Chapter 192

<u>Program</u>	<u>FY2017 Entitlement</u>
Compensatory Education	\$ 21,499.00
Total	\$ 21,499.00

Chapter 193

Initial Exam & Class	\$ 7,559.00
Annual Exam & Class	\$ 8,664.00
Corrective Speech	\$ 11,486.00
Supplementary Instruction	\$ 18,833.00
Total	\$ 46,542.00

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

10. APPROVAL TO ACCEPT CHAPTERS 192/193 ADDITIONAL FUNDING FOR THE 2016 - 2017 SCHOOL YEAR

I recommend the Board accept additional funding for Chapters 192/193 for the 2016 - 2017 school year as indicated below:

Chapter 192

<u>Program</u>	<u>Additional Entitlement</u>
ESL	\$457.00

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

11. APPROVAL TO ACCEPT FY2016 IMPACT AID

I recommend the Board accept the FY2016 payment for Impact Aid funding in the amount of \$4,031.34.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

12. APPROVAL TO FILE 21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT APPLICATION - YEAR 2

I recommend the Board approve the filing of the 21st Century Community Learning Center Program Grant Application - Year 2 on behalf of the elementary schools in the amount of up to \$550,000.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Dr. Salvatore – Under the new federal budget it appears that this particular grant may be eliminated. However it is possible since we are already in the co-hort, that we may be able to continue for the next several years.

G. GENERAL ITEMS (continued)

13. APPROVAL OF THE MENTAL HEALTH ASSOCIATION PROGRAM

I recommend the Board approve services for the 2017-2018 school year for the following service:

The Mental Health Association Program (MHA) shall provide the evidence-based Lifelines School Based Suicide Prevention & Response Program (herein referred to as "Lifelines Program") for the School. The Lifelines Program is a comprehensive program with specific detailed content for developing a competent school community in responses to traumatic loss. As well as intervention and prevention for suicide risk.

I recommend the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil and Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Dr. Dudick – This is a free program for the district to train counselors, teachers and students on how to effectively reduce the risk for suicide.

14. APPROVAL FOR EARLY DISMISSAL

I recommend the Board approve early dismissal for the High School students May 8, 2017 through May 12, 2017 for the purpose of standardized testing.

15. APPROVAL OF ADDENDUM TO SERVICES AGREEMENT WITH MOESC

I recommend the Board approve the Addendum to the Instructional Services Agreement for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities with Monmouth-Ocean Educational Services Commission (MOESC) as outlined on **APPENDIX G-5**.

16. APPROVAL TO FILE THE 1MILLION PROJECT PROGRAM APPLICATION

I recommend the Board approve the filing of the 1Million Project Program application, sponsored by Sprint in partnership with the Sprint Foundation. The project is a multi-year initiative to offer free mobile devices and free high speed wireless internet connectivity to 1 million low income high school students lacking a reliable source of internet access at home. If selected as a member, each participating student may receive either a free smartphone, tablet, laptop or hotspot capability device, 3GB of high speed LTE data per month on the Sprint network for up to 4 years of high school, unlimited domestic calls/text for students who receive a smartphone, and free Children's Internet Protection Act (CIPA) compliant content filter with every device.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Dr. Salvatore – This is an initiative with Sprint. They are trying to provide 1 million devices along with internet access to students who currently do not have the access.

G. GENERAL ITEMS (continued)

17. APPROVAL TO ACCEPT FY2017 IMPACT AID FUNDING

I recommend the Board approve the acceptance of the FY2017 payment for Impact Aid funding in the amount of \$5,378.96.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

18. APPROVAL TO FILE THE PLTW GATEWAY GRANT APPLICATION

I recommend the Board approve the filing of the PLTW Gateway Grant application. The PLTW, in partnership with Verizon Innovative Learning, is offering eligible middle schools the opportunity to bring Computer Science education to their students with a \$20,000 grant for the implementation of PLTW Gateway computer science units: PLTW App Creators and PLTW Computer Science for Innovators and Makers. If selected, this grant will be disbursed over a two year period and will assist in offsetting the startup costs associated with implementing the units.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

19. APPROVAL TO GO OUT TO BID FOR THE SALE OF SURPLUS EQUIPMENT

I recommend the Board approve going out to bid for the sale of surplus equipment.

20. APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT

I recommend the Board renew the School Based Youth Services contract with the Department of Children and Families (DCF), Division of Child Protection and Permanency for July 1, 2017 to June 30, 2018. The contract amount is \$341,184.

I recommend the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

21. APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2018

I recommend the Board renew the contract with Sodexo for the 2017 - 2018 school year with a general and administrative charge of \$.1236 and a management fee of \$.103, which represents a 1.5% increase. Sodexo guarantees that the District shall receive a surplus of four hundred six thousand dollars and no cents (\$406,000.00) for the 2017 - 2018 school year. If the actual surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to district in an amount not to exceed four hundred six thousand dollars (\$406,000). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.

G. GENERAL ITEMS (continued)

22. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Kean University \$500.00 paid to Seman-Tov Bus Company to transport High School students to Kean University

H. PERSONNEL ACTION - (*pending fingerprints)

1. APPOINTMENT OF INSTRUCTIONAL ASSISTANT

I recommend the Board approve the appointment of the following named individual as an Instructional Assistant for the 2016-2017 school year.

THERESA GILLESPIE, George L. Catrambone School at a salary of \$15.75/hr. Step 5, effective: pending fingerprints (Acct#:15-190-100-106-000-09-00) (UPC#:0811-09-SELDI-PARAPF).

2. RETIREMENTS

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

JOYCE DESMOND, teacher, effective July 1, 2017. Ms. Desmond has a total of 23 years of service in the district.

MIGUEL FELICIANO, groundsman, effective September 1, 2017. Mr. Feliciano has a total of 32 years of service in the district.

3. RESIGNATION - CONTRACTUAL POSITION

I recommend the Board accept the resignation of the following individuals:

CARYN BERMAN, instructional assistant, effective March 15, 2017.

MEAGHAN BRANDT, teacher, effective May 12, 2017.

ENYE CARTER-NEVILLE, instructional assistant, effective March 29, 2017.

CASEY GRIFFIN, teacher, effective June 30, 2017.

JACQUELINE RACCUIA, speech language specialist, effective June 30, 2017.

JACK STOVALL, instructional assistant, effective April 3, 2017.

SANDRA WILLIAMS, teacher, effective September 1, 2017.

4. RESIGNATION - STIPEND POSITION

I recommend the Board accept the resignation of the following individuals:

MICHAEL DENNIS, 21st Century Program teacher, effective March 10, 2017.

ENYE CARTER-NEVILLE, 21st Century Program safe school environment person, effective March 29, 2017.

LINDA BENNETT, ESL Evening Class advisor, effective March 3, 2017.

Mrs. George – Who is currently running the 21st Century program?

Dr. Salvatore – Kelly McOmber is managing the program full time. She has no other responsibilities.

H. **PERSONNEL ACTION - (continued)**

5. **FUNDED PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following funded stipend appointments:

Before School Program (Title 1 funded)

Teacher Kimberly Walker \$24.21/hr

NCLB Consolidated Application and Performance Data Writers \$27.81/hr

AAA	Jessica Alonzo-LAL	Denise Woolley-Math
GLC	Laura Tracey-LAL	Kalliopi Stavrakis-Math
GRE	Elizabeth Muscillo-LAL	Laura Widdis-Math
JMF	Betsy Callaghan-LAL	Kimberly Walker-Math
LWC	Jennifer Campbell-LAL	Jennifer Long-Math
MOR	Michael Gatta-LAL	Nicole Trainor-Math
MS	Maureen Alexander-LAL	Cheryl Stavola-Math
HS	Tara Okun-LAL	Robin Reinhold Canneto-Math

6. **ANNUAL PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

Black Seal Boiler License	Lorenzo Mennella	\$550.00 (prorated)
ESL Evening Class advisor	Susetmarie Carter	\$29.87/hr
Westwood Players Asst./Stage Manager-Spring (max. 35 hrs)	Anton DeLuca	\$25.00/hr

NCLB After School Program (effective date: February 28, 2017) \$24.21/hr

ELA tutors	Jeremy Martin, Angela Vincent
Math tutors	Matthew Bufano, Melissa Trace, Kiley Fallon, Alyssa Tavernise

7. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2017**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

Category II

Asst. Varsity Boys Baseball Coach	Peter Spina	Step 6	\$3,000.00
Varsity Baseball Coach	Louis Delauro		Volunteer
Asst. Varsity Girls Lacrosse Coach	Bridget O'Neill	Step 6	\$3,000.00
Asst. Varsity Girls Lacrosse Coach	Solange Simpson*	Step 6	\$3,000.00

**Pending certification*

8. **EXTENDED YEAR SERVICES - SUMMER 2017**

I recommend the Board approve/ratify the following stipend appointments:

JULY 5, 2017 - AUGUST 18, 2017: Monday through Friday (7 HRS.)

Program Facilitator (7 hrs): Michael Gatta	\$1,400.00/wk
Bus Drivers: Richard Bunce, Melanie Rizzo	\$95.00/day
Bus Aides: Mary Boyce, Terrence King, Veronica Billy	\$9.97/hr / \$199.40/wk

H. **PERSONNEL ACTION - (continued)**

8. **EXTENDED YEAR SERVICES - SUMMER 2017 (continued)**

JULY 5, 2017 - AUGUST 18, 2017: Monday through Friday (8:30am-12:30pm)

High School Special Education Teacher \$26.00/hr/ \$520.00/wk
Cheryl Scuorzo

High School Job Coach
Janette Egan \$26.00/hr / \$520.00/wk

High School Instructional Assistant \$13.36/hr/ \$267.20/wk
Thomas Boyce, Matthew McDermott

Middle School Special Education teacher \$26.00/hr / \$520.00/wk
Katherine Gooch, Kamilah Bergman

Middle School Instructional Assistant \$13.36/hr/ \$267.20/wk
Ana Saner, Elsa Villalobos

Elementary Special Education teachers \$26.00/hr / \$520.00/wk
Jillian Blair, Meghan Hancock, Cheryle Haynes,
Amaryllis Herrera, Dana Hochstaedter, Katherine Koar,
Cory Pedalino, Correne Rodas, Michelle Swobodzien,
Maria Ottaviano, Holly Terracciano

Elementary Instructional Assistants \$13.36/hr / \$267.20/wk
Michelle Borghese, Cynthia Branch, Michael Conte,
Ardenia Clayton, Samantha Cook, Julian Holcomb,
Dawasia Jones, Soledad Navarro, Leovigilda Perez,
Solange Simpson, Kourtney Smith

Early Childhood (PreK & K) Special Education teachers \$26.00/hr / \$520.00/wk
Stephanie Alina, Kristin Gaul, Kimberly Douglas

Substitute Teachers \$26.00/hr
Kirsty Corcoran, Michael Dennis, Altemise Toon, Rene Yennella

Substitute Instructional Assistants \$13.36/hr
Molly Guzman, Altemise Toon

Nurse (Fridays Only) Ann Martin \$31.43/hr/\$125.72/day

Swim Instructor (Fridays only) \$26.00/hr/\$104.00/day
Noemi Greca, Wallace Morales

H. **PERSONNEL ACTION - (continued)**

8. **EXTENDED YEAR SERVICES - SUMMER 2017 (continued)**

CHILD STUDY TEAM EVALUATIONS: LDTC, Occupational Therapist, School Psychologist, Social Worker, Speech Therapist, Teachers (General Education and Special Education certified)

Evaluations

\$350.00*/case

(*inclusive of case conference)

Rosemary Dougherty, Eileen Ray, Janet Tucci, Melissa D'Ambrisi, Gerard Flint, Meghan Amendola, Lindsey Schmeding, Nicholette Ballard, Mary Ann Galloway, Kerry Keating, Lisa Valenti, Kelly Murphy, Marjani Morgan, Amanda Russo, Denise Buckley

Case Workers

\$150.00/case

Rosemary Dougherty, Melissa D'Ambrisi, Meghan Amendola, Lindsey Schmeding, Nicholette Ballard, Mary Ann Galloway, Lisa Valenti, Denise Buckley, Marjani Morgan

Case Conference Special Education Teachers

\$75.00/case

PreK & K: Tamara Sulzbach, Bonnie Tedeschi, Rene Yennella

Elementary: Beth Gregory, Nicole Howell, Amanda MacDonald, Ellen Marx, Elizabeth Muscillo

MS/HS: Camille Barone-Simon, Jamie Lynn Bazydlo, Sharyn Benetsky, Christen Frenkel, Mary Henderson, Maureen Kmet

Case Conference General Education Teachers

\$75.00/case

PreK & K: Jennifer Campbell, Claire Higgins, Kimberly Walker

Elementary: Melissa Christopher, Lauren Crupi, Meredith Fleming, Melissa Joyce, Twana Richardson, Erika Tornquist, Laura Widdis

MS/HS: Kirsty Corcoran

9. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

Travis Patterson*

Catherine Christopher

10. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

Shatika Wallace*

Elizabeth Raffaele*

Susan Ferro

11. **SUBSTITUTE CUSTODIAN**

I recommend the Board approve the following substitute custodians:

Larry Morris, Jr.*

Jose Rodriguez*

Robert Prest*

Daniel Dunleavy*

H. **PERSONNEL ACTION - (continued)**

12. **SUBSTITUTE CORRIDOR AIDES**

I recommend the Board approve the following substitute corridor aides:

Jose Rodriguez*
Larry Morris, Jr.*

Scott Rothberg

13. **SUBSTITUTE SECRETARY**

I recommend the Board approve the following substitute secretary:

Ronnie McKinnon*

14. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-1.**

15. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-2.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2016 - 2017 school year for the following out of district students:

HARBOR SCHOOL
EATONTOWN, NEW JERSEY

*Extraordinary Aide: \$33,136.00

Effective Dates: 1-3-2017 to 6-22-2017

ID#: 5291466536, classified as Eligible for Special Education and Related Services

*NOTE: Student requires speech interpreter

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR (continued)**

**CHILDREN'S CENTER OF MONMOUTH
NEPTUNE, NEW JERSEY**

*Extraordinary Services: \$11,680.00/Student
Effective Dates: 3-1-2017 to 6-16-2017

ID#: 9399809579, classified as Eligible for Special Education and Related Services
*NOTE: Student requires a one to one aide

**STEPPING STONE SCHOOL
BLOOMSBURY, NEW JERSEY**

Tuition: \$19,879.02/Student
Transportation
*Extraordinary Aide:
Effective Dates: 2-15-2017 to 6-22-2017

ID#: 5310607467, classified as Eligible for Special Education and Related Services

**HAMILTON TOWNSHIP BOARD OF EDUCATION
MAYS LANDING, NEW JERSEY**

Tuition: \$17,022.51/Student
Effective Dates: 1-4-2017 to 6-30-2017

ID#: 8623152047, classified as Eligible for Special Education and Related Services

5. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

February 22, 2017

CONFERENCES

Ashley Gwathney, Student Advisor, to attend the National Association of Social Workers-New Jersey sponsored by National Association of Social Workers - New Jersey Chapter to be held in Borgata Hotel & Casino, Atlantic City, NJ on April 30, 2017 thru May 2, 2017 in the amount of \$482.00 (ACCT#15-190-100-320-10-07-00). This should have read \$533.00.

Avery Grant, Board of Education member, to attend the National School Boards Association sponsored by NSBA to be held at the Colorado Convention Center, Denver, Colorado on March 25-27, 2017 (ACCT#: 11-000-230-585-390-12-44). Mr. Grant's attendance at the National School Board conference at a cost not to exceed \$1,300.00 should have been included on the February 22, 2017 agenda.

**APPROVAL OF TRANSPORTATION AGREEMENT WITH SOMERSET COUNTY
EDUCATIONAL SERVICES COMMISSION**

That the Board approve transportation for student ID# 20274297 in foster care in Somerset County at a cost of \$392.80 per diem for approximately 63 days at a total cost not to exceed \$19,328.40. This should have read \$306.80 per diem for approximately 75 days at a total cost not to exceed \$23,010.00.

5. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

February 22, 2017 (continued)

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

Donna Fogler, Gregory School teacher, effective January 3, 2017. This should have read; Family/Medical Leave of Absence using paid days from November 15, 2016 to January 11, 2017 and Family/Medical Leave of Absence without pay from January 12, 2017 to March 8, 2017.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

DISCUSSION

Coaching – NJSIAA Requirements

Mr. Dangler expressed concern regarding our current coaches who may not be certified and are doing a good job. Under our current policy it appears that they can be removed from their positions because someone else is certified.

Mr. Grant – Is there a way that these individuals can be grandfathered in?

Dr. Salvatore – We would not grandfather anyone in. Our policies and practice has always been that each year we begin with a clean slate and individuals must apply for that position.

Mr. Dangler further stated that it may be a financial hardship for some individuals trying to seek certification in order to continue coaching.

Mr. Covin – If you follow our policy the way it is written most likely we will still come up with the same coaches that we currently have unless of course someone new applies who is certified and has the necessary qualifications to become a coach.

Reverend Bennett expressed the need to follow the rules and regulations and to do what is right.

Dr. Salvatore re-confirmed with the Board that we do follow the policies with respect to the hiring of head coaches. Recommendations are sent to Central Office to review the applicant's qualifications and certification prior to placing them on the agenda for Board approval.

Mr. Covin suggested that on the evaluations of the coaches, we add a question that addresses whether or not the applicant is working towards their degree.

Mr. Zambrano – If you like the job and you want the job then it is necessary to do what is required in order to keep the job.

DISCUSSION (continued)

Insurance Brokers

Mr. Dangler – Can you give me an update on the issue of insurance brokers which I had brought up last year?

Dr. Salvatore explained the brokers we currently use for the different markets.

Dr. Salvatore – Each broker that we use has full access to 100% of the markets in their areas. They are some of the most respected brokers in the State of New Jersey and since brokers are not able to receive different quotes from insurance carriers for the same school district, we feel very confident with the brokers that we currently use. One of our other concerns is that we are hearing some professional insight with respect to a vendor who was suggested last year and feel that there may be some investigations going on regarding certain practices. November is a good time to go out for a Request for Proposal for these types of services.

Additional Discussion

Mr. Grant discussed his experiences at the National School Board convention stating that the focus seems to be back onto the students, more so the whole student, dealing with social and emotional learning which Dr. Salvatore was aware of.

Mr. Parnell – Any update on the 2 individuals that were suspended with pay?

Dr. Salvatore – We are still working with the prosecutor.

Mr. Parnell – How is Gary Vecchione doing now that he has returned to work after his injury?

Dr. Salvatore – Much better but he still has pain from time to time in his wrist and back.

K. ADJOURNMENT – 9:03 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 9:03 P.M. Ayes (8), Nays (0), Absent (1) Mrs. Widdis

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary